



**City of Durham
Charter Trust for the City of Durham**

Ref: PN

15 May 2012

To: The Mayor and Members of the
CHARTER TRUST FOR THE CITY OF DURHAM
(Councillors L Thomson, J Blakey, J Chaplow,
J Cordon, R Crooks, N Foster, D Freeman, G Holland,
K Holroyd, A Hopgood, N Martin, E Mavin, D Morgan,
B Myers, M Plews, M Simmons, D J Southwell,
D Stoker, P Taylor, J Turnbull, M Wilkes, J Wilkinson,
M Williams, M Wood and C Woods).

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the **CHARTER TRUST FOR THE CITY OF DURHAM** to be held in the Main Hall - Town Hall, Durham, on Wednesday 23 May 2012 at twelve o'clock noon.

BUSINESS

1. Prayers.
 2. Apologies for Absence.
 3. Recording of Proceedings.
 4. Election of Mayor.
"That Councillor John Wilkinson, 10 Priestburn Close, Esh Winning, Durham, DH7 9NF, be and is hereby appointed Mayor of the City for the ensuing Municipal Year".
 5. Appointment of Deputy Mayor.
"That Councillor Hopgood, 3 Carlisle Road, Newton Hall, Durham, DH1 5XE, be and is hereby appointed Deputy Mayor for the City for the ensuing Municipal Year".
- Note: The newly elected Mayor and Deputy Mayor will retire to the Robing Room and the Meeting will adjourn for 5 minutes.**
6. The newly elected Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor.

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7. Mayor's Address.
8. Mayor to call on retiring Mayor and Mayoress to receive the Past Mayor and Mayoress Jewels.
9. Vote of thanks to Retiring Mayor.
10. Address by the Retiring Mayor.
11. Minutes of the Meeting held on 26 April 2012. (Pages 1 - 4)
12. Mayor's Announcements (if any).
13. Appointment of the following Officers:-
 - Pant Master
(Mr D Marrs)
 - Billet Master
(Assistant Chief Superintendent Ivan Wood, Durham Constabulary)
 - Macebearer
(Mr Petre)
 - Swordbearer
(Mr Baker)
 - Deputy Bearer
(Mr Bilton)
 - Assistant Deputy Bearer
(Vacant)
 - Honorary Judicial Recorder
(His Honour Judge Christopher Prince)
 - Recorder
(Mrs C Greenlay)
 - Chaplain
(Dean of Durham)
14. Meetings of the Charter Trust for the City of Durham. (Pages 5 - 6)
15. To swear in Mr Alan Ribchester and Mr Harvey Evans as Members of the Mayor's Bodyguard.
16. Presentation of Mayoral Service Medals to Mr Patience, Mr Petre and Mr Fleetham.

Yours faithfully

Clerk

- Note:**
- (i) Members are requested to be seated by 11.50 am.
 - (ii) At the end of the Meeting and following photographs, lunch will be served in the Lantern Room and Burlison Gallery.